

Personalizing Education through the ECAP Process Using AzCIS



Transition Conference
October 3-5, 2011

Kay Schreiber
Arizona
Department of Education

Online AzCIS System



- Four levels (MS, HS, PS, Adult)
- Available to all users across the state
- Provided free to K-12 users by ADE - CTE
- Spanish in most modules
- Current career and college information
- Portable
- Meets all ECAP attributes & ESS

AzCIS Middle School



AzCIS High School



AzCIS Adult-Agency



Overview of the AzCIS System

- “Hosts” the user’s ECAP portfolio
- Eight assessment tools in high school level
- College and Programs of Study information
- Career planning tools
- Teacher lessons and Administrative tools

www.azcis.intocareers.org

Arizona Department of Education
John Huppenthal, Superintendent of Public Instruction
Arizona Department of Education, Career and Technical Education is pleased to offer AZCIS (Arizona Career Information System) to Arizona residents. AZCIS is designed to provide educational, career, and occupational information to help students in making better informed career and college choices.

AzCIS Login:
User name: _____
Password: _____
[Sign in]

Portal Tools:
AZCIS Versions
FAQs
What's New Resources
Order Form
About Us
Training
Administration Tools

Browse AzCIS: Middle School, High School, College, Adult

If you have any questions about AzCIS, please feel free to contact:
Kay Schreiber
Department of Education
Career Technical Education Unit
State School Counselors Supervisor
(602) 542-5353

Let's Go Try It...

Log on:
www.azcis.intocareers.org

- ✓ Note the Browse tab.
- ✓ Review each of the Portal Tools.
- ✓ Review "What's New in 2011."
- ✓ Did you find the Training Guide?

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Create: Education Career Action Plan Portfolio

Arizona Career Information System

Jump into the school year with a plan (or success!)

Create a Portfolio

- Build course plans
- Save resources
- Save test scores
- Create resources

System and Preparation

- Get the System
- System Update
- System Test
- System Support

Help Available for Educators and Parents

- Education & Training
- Career Pathways
- Assessment
- Job Search Resources

My Career Plan

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My: Education Career Action Plan Portfolio

Arizona Career Information System

My Education Career Action Plan -- Kay Schreiber

My Checklists

- Specific ECAP attribute requirements by grade
- MS & HS grades (7 & 8; 9-12)
- Meets the ECAP graduation requirements

My Checklists Grades 9-12

Arizona Career Information System

My Checklists -- Kay Schreiber

The following activities for each grade checklist meet the ECAP attributes as determined by the Arizona Department of Education. Students may not need to complete all activities in the grade checklist. CAP Attribute activities must be completed prior to graduation however.

Grades 9-12 checklists

Checklist Name	Status	Date Met	View
Grade 9	Incomplete		View
Grade 10	Incomplete		View
Grade 11	Incomplete		View
Grade 12	Incomplete		View

My Checklist – Grade 10

Checklist: Grade 10
During grade 10 you will need to set career and academic goals, think about college and document your extracurricular activities.

Checklist Activity	Optional	Status	Date Met	Self Review
Plan high school courses	No	Met	08/03/2011	<input checked="" type="checkbox"/>
Record awards or achievements	Yes	Met	08/02/2011	<input checked="" type="checkbox"/>
Complete Interest Profiler	No	Met	08/04/2011	<input checked="" type="checkbox"/>
Complete Career Cluster Inventory	Yes	Met	07/06/2011	<input checked="" type="checkbox"/>
Write and record a career goal (My Career Plan)	No	Met	08/03/2011	<input checked="" type="checkbox"/>
Attend a career fair: Attend a career fair in December 2012 (Edit Note)	Yes	Met	08/04/2011	<input checked="" type="checkbox"/>
Review your resume: Is it correct?	No	Met	08/03/2011	<input checked="" type="checkbox"/>
College readiness test: Take the PSAT in the Spring. Need to pay to take the test. (Edit Note)	Yes	Met	08/04/2011	<input checked="" type="checkbox"/>
Review five colleges that meet your goals and examine the costs of each school.	No	Met	08/11/2011	<input checked="" type="checkbox"/>
Become familiar with college and career terms (Edit Note)	Yes	No Progress		<input type="checkbox"/>
Attend a college fair (Edit Note)	Yes	No Progress		<input type="checkbox"/>
Write and record a post-high school educational goal (My Career Plan)	No	Met	08/03/2011	<input checked="" type="checkbox"/>
Document extracurricular activities	No	Met	08/11/2011	<input checked="" type="checkbox"/>
Leadership experience: Elected Sophomore Class Secretary (Edit Note)	Yes	Met	08/08/2011	<input checked="" type="checkbox"/>
Work experience	Yes	Met	08/11/2011	<input checked="" type="checkbox"/>
Parent review (Edit Note)	No	No Progress		<input type="checkbox"/>

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My ECAP Course Planner

My Course Plan -- Kay Sch...

You can create an individual Course Plan to map your courses for high school and postsecondary options. These links can help you with your planning either by viewing or printing.

Recommended High School Courses
Arizona Career Information System
Arizona General Education Curriculum Information
Program of Study Template

Choose which year of study you would like to plan: Postsecondary Year

Postsecondary

School	Maricopa Colleges
Program of Study	Arts: Arizona General Education Curriculum
Department	Course Title
Social & Behavioral (A)	Women and Society
Social & Behavioral (A)	Effective Helping in a Diverse Work...
Social & Behavioral (A)	African/Black Psychology

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PS and Program of Study Information

Career Plan of Study

Learnar Name _____ Date _____
Parent/Guardian Signature (if required) _____ Advisor Signature _____

This plan of study should serve as a guide, along with other career planning materials, as you continue your career path. Courses listed within this plan are only recommended coursework and should be substituted to meet each learner's educational and career goals. All plans should meet high school graduation requirements as well as college entrance requirements.

High School	9 th Grade	10 th Grade	11 th Grade	12 th Grade
English I	English II	English III	English IV	English V
Algebra I	Geometry or Algebra II	Calculus I	Pre-Calculus, Trigonometry or Calculus	AP Calculus, AP Chemistry
World History	U.S. History or World History	U.S. History or World History	U.S. History or World History	U.S. History or World History
Physical Science				
Health, Art, Foreign Language or Computer Technology				
Health or Health Academy Course				

Postsecondary

Community College	College/University
Health Services Technician	Health Services Technician
Medical Assistant	Medical Assistant
Pharmacy Technician	Pharmacy Technician
Diagnostic Medical Sonography	Diagnostic Medical Sonography
Medical Laboratory Assistant	Medical Laboratory Assistant
Medical Records Technician	Medical Records Technician
Medical Billing/Coding	Medical Billing/Coding
Medical Office Assistant	Medical Office Assistant
Medical Receptionist	Medical Receptionist
Medical Transcriptionist	Medical Transcriptionist
Medical Claims Billing	Medical Claims Billing
Medical Coding	Medical Coding
Medical Billing/Coding	Medical Billing/Coding
Medical Coding	Medical Coding

Work-based Learning Options

Short-Term Training Options
Medical Coding
Medical Billing/Coding
Medical Claims Billing
Medical Coding

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Let's Go Try It...

- ✓ Login using your site log-on UN & PW
- ✓ Create your own ECAP portfolio (if you currently do not have one).
- ✓ Review My Checklists.
- ✓ In your My Course Planner – build your 9th grade courses.
- ✓ Start your resume.

Assessment Tools

- Work Importance Locator
- SKILLS Assessment
- Interest Profiler
- Reality Check
- Assessment Link
- O'NET Interest Profiler
- Universal Encouragement
- IDEAS™ Assessment**
- Practice Tests**

Reality Check – Can you afford your lifestyle?

Jump into the school year with a plan (for success!)

Stay Organized... Create a Portfolio

- Make a list of your goals
- Create a budget
- Make a list of your resources
- Create a plan

Be Organized!

- Create a budget
- Make a list of your resources
- Create a plan

Job Search Resources

- Use job search engines
- Use job search engines
- Use job search engines

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Reality Check - Assessment Tool

Western Boots **Western Boots**

Uzrcis Arizona Career Information System

Reality Check

After you finish school, you will need to work to pay for housing, food, clothes, transportation, and other items. Find out how much money you will need to earn to cover your expenses. Then find out which occupations will support this lifestyle.

Get a Reality Check
Don't I know how much money you will need to earn in the future? Don't know which occupation to choose? No problem.

Future Salary
Already know how much money you want to earn? Great. Enter the amount to get information on which occupations pay that much or more.

Occupation Direct
Already know which occupation you want to pursue? Click here to find out how much you can pay with the salary you will earn in your chosen occupation.

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Let's Go Try It...

- ✓ Review briefly each of the assessment tools.
- ✓ Find one assessment tool that you could use with your students.
- ✓ Find an activity that could be used with the assessment results.

Educational Tools

- Programs of Study
- Career Pathways
- School Sorts (US & Az)
- Financial Info & Sorts

College and Program of Study Information

The screenshot shows the Uzrcis website with a sidebar containing links for 'Occupations & Employment', 'Education & Training', 'Assessments', and 'My Career Plan'. A large green arrow points from the 'College and Program of Study Information' link in the sidebar to a central graphic that says 'Jump into the school year with a plan (or success!)'. The graphic features a group of diverse students and lists various resources like 'Dive Deeper - Create a Portfolio', 'Set Goals / Set the Vision', and 'Work Experience - Educator Assessment Link'.

Compare - Three Arizona Schools

Uzrcis Arizona Career Information System

Compare

General information	Arizona State University - Tempe	Arizona State University - West	Northern Arizona University
Educational system	Arizona University System	Arizona University System	Arizona State University System, under the Arizona Board of Regents.
Public or private	Public	Public	Public
Type of school	University	University	University
Date founded	1885	1904	1899
Degrees offered	Certificate of diploma, Bachelor's, Masters, Doctorate, Other advanced degrees	Certificate of diploma, Bachelor's, Masters, Doctorate, Other advanced degrees	Certificate of diploma, Bachelor's, Masters, Doctorate, Other advanced degrees
School accreditation	North Central Association of Colleges and Schools	North Central Association of Colleges and Schools	North Central Association of Colleges and Schools
School setting	Arizona State University - Tempe	Arizona State University - West	Northern Arizona University
Setting	Suburban, urban, commuting distance of a large city	Urban (in a large city)	Small town-rural area (not within commuting distance of a large city)
Closest major metropolitan area	Phoenix	Phoenix	Phoenix
Campus size	1548 acres	730 acres	730 acres
County	Marcopa	Marcopa	Cocoma

Scholarship Sort Tool

Uzrcis Arizona Career Information System

Financial Aid Sort - Select Deadline

Deadline | Award Type | Education Completed | Level of Study | Majors | Academics or Leadership | Financial Need | Talent or Interest | Personal Characteristics | Organizational Affiliation | Local Community

Scholarships Based on Deadline

If you are looking for financial aid for next fall, some deadlines may have passed. To see the awards with deadlines in a particular month through next August choose an "or Later" option. To see the awards with deadlines in a particular month choose an "Only" option below.

Continue Get My Results

July Deadline

- September or Later
- October or Later
- November or Later
- December or Later
- January or Later
- February or Later
- March or Later
- April or Later
- May or Later
- June or Later
- July or Later
- August or Later
- September Only

Let's Go Try It...

Find two schools in Arizona that offer a program of study that might help one of your students.

Occupational Tools

Occupations & Comparisons

Job Search

Self-Employment

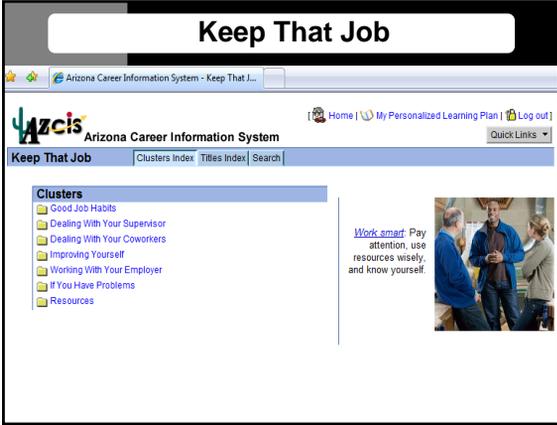
Military Employment

Career and Employment Information

Occupations Sorting Tool

Comparing Two Jobs

Occupations & Comparisons

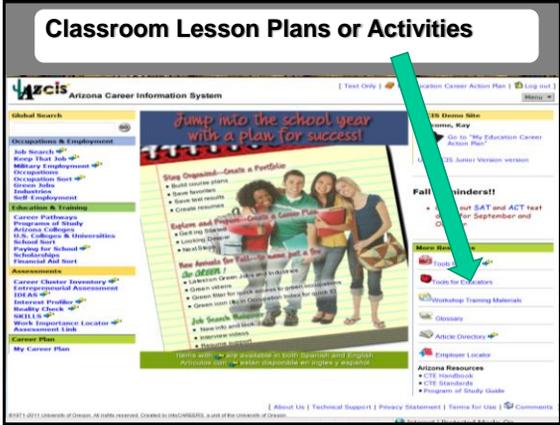


Let's Go Try It...

- ✓ Find a program of study that a student has asked about.
- ✓ Now compare two schools that offer that program of study.

Tools for Educators

- 1 • Curriculum Lesson Plans
- 2 • Teaching Solutions
- 3 • Learning Activities
- 4 • Parent Information
- 5 • Online Training Materials
- 6 • Administrative Tools



Let's Go Try It...

- ✓ Review each of the tabs & categories in the Tools for Educators.
- ✓ Find the "My Career Plan a Framework Model" in the Tools for Educators tab.
- ✓ Review the AzCIS Online Curriculum. Did you find a lesson plan you can use in your classroom?





Let's Go Try it ...

- ✓ Do you know who your site AzCIS administrator is?
- ✓ What is your plan to find out?
- ✓ How do you login as Admin?

Universal Encouragement Program

CAPE® Network Universal Encouragement Program
An online student guidance needs assessment system

The Universal Encouragement Program (UEP) is an online guidance assessment, reporting, and communications system designed to help counselors and other education support professionals document and respond to student career and education needs, interests, and experiences. ESI has designed the assessments for the purpose of informing guidance and encouragement efforts that lead to improved educational attainment and career decision-making.



The UEP is a time-saving online tool that will gather and report critical data to inform guidance services, program development, and school improvement efforts. ESI offers the UEP at no cost to promote and education support programs.

The UEP gives school counselors and other student advocates the data required for implementing an array of [empowering guidance services](#).

The UEP provides web-delivered guidance reports for individuals, cohorts, and selected groups of students. Guidance reports:

- Enable targeted guidance and encouragement services
- Identify students who are disengaged and at risk of dropping out or not continuing with education or training beyond high school
- Provide a rationale and justification for program development - see at a glance the most popular student preferences for guidance and support services

Remember to...

Don't forget to activate your site's Universal Encouragement Program.

Then have all students take it. What kinds of reports will be useful for your school?

